

City of Decatur  
Board of Public Works & Safety Minutes  
June 18, 2024

The City of Decatur Board of Public Works and Safety members met on June 18, 2024 at 6:00 at City Hall in Council Chambers, 172 N. Second Street, Decatur. Members present were Tyler Fullenkamp, Craig Coshow and Mayor Dan Rickord. Also present were Clerk-Treasurer Kevin Hackman and City Attorney Anne Razo.

The Clerk-Treasurer had emailed the minutes from the June 4, 2024 meeting. Fullenkamp made a motion to adopt the minutes from June 4, 2024 as emailed. Seconded by Coshow, the motion was adopted.

The first item on the agenda was a contract with Crowe LLP regarding a sewer rate study. The contract is in two (2) phases with Phase 1 being the Rate Analysis at a cost of \$16,000-\$18,000 and Phase 2 being the presentation at the hourly rate estimated at \$2,000-\$4,000. Coshow made a motion to accept the contract with Crowe LLP for the sewer rate study and authorized Clerk-Treasurer Kevin Hackman to sign the contract. Seconded by Fullenkamp, the motion was adopted.

Curt Witte, Building and Zoning Superintendent appeared before the Board seeking documentation for a policy regarding the abatement of weeds and vegetation as considered and acted upon in 2021. The policy being used by the Building and Zoning Department allows for Mr. Witte to proceed with the abatement policy of two (2) letter of notification and a third notice for weeds and vegetation without first coming before the Board of Public Works and Safety. And, if there is no response to the third notification, Witte can proceed with the City abating the weeds and vegetation and billing the owner for the work. If the owner does not pay, a tax lien would be placed on the property. Fullenkamp made a motion to document the policy allowing Witte to proceed with the abatement issue for weeds and vegetation without first appearing before the Board of Public Works and Safety. Seconded by Coshow, the motion passed.

City Attorney Anne Razo noted that the part of the City Ordinance dealing with the abatement should be changed to give the process more strength.

Jeff Sheets, Fire Chief, appeared before the Board regarding asphalt sealing of the streets in Safety Village. Chief Sheets presented three (3) quotes. A quote of \$4,000 was given by Asphalt Authority of Fort Wayne. Asphalt Maintenance Service of Fort Wayne presented two (2) options. Option 1 provided for twice the amount of sealing materials for \$5059 while Option 2, with less material, was quoted at \$3,454.00. Coshow noted he studied the various quotes and shared that Option 1 from Asphalt Maintenance Service was the best quote with a better value as a result of the process used. Coshow then made a motion to recommend Option 1 from Asphalt Maintenance Service at a cost of \$5059.00. Seconded by Fullenkamp, the motion was adopted.

There being no other business, Fullenkamp made a motion to adjourn. Seconded by Coshow, the motion was adopted.

Adjournment was at 6:20 P.M.